

REGULAR MEETING MINUTES

CESA 10 Board of Control

725 W. Park Avenue, Chippewa Falls, WI
Thursday, April 9, 2015 – 7:00 PM



Where service and leadership unite.

► CALL TO ORDER

The meeting was called to order by Marty Hallock at 7:04 p.m.

► ROLL CALL AND MILEAGE

 P Donna Albarado

 P Doug Dicus

 P Rick Eloranta

 P Corey Grape

 P Marty Hallock

 P Deanna Heiman

 P Ron Keys

 P Valorie Kulesa

 P Cheryl Ploeckelman

 P Mark Shain

 P Rozanne Traczek

► FINANCIAL REPORTS

Motion by Rick Eloranta and seconded by Rozanne Traczek to approve the treasurer's recommendation of issuing CESA checks numbered 68116 through 68182 (voided checks #68130 and 68001); and the March, 2015 Reconciliation Statements. Motion carried.

► CONSENT AGENDA

A. Minutes: Board of Control Meeting – March 12, 2015

B. Employment:

B.1 Peter Olson – School Psychologist – Resignation – Effective 2015-16 School Year

B.2 Jessica Anderson – Transfer into Energy Advisor Position

B.3 Kellie Kjesbo – Birth-3 Early Childhood Teacher, Start Date 4/1/15

B.4 Elizabeth Glomski – Birth-3 Early Childhood Teacher, Start Date 4/1/15

B.5 Tracey Balthazor – Birth-3 Early Childhood Teacher, Start Date 4/1/15

B.6 Benjamin Ebner – Environmental, Health and Safety Consultant, Start Date 5/1/15

C. Out of State Travel: None

Motion by Valorie Kulesa and seconded by Ron Keys to approve the consent agenda. Motion carried.

► REPORTS AND DISCUSSION ITEMS

1. Annual Legislative Meeting Update

Board members who attended the annual Medford Legislative Forum on March 30th shared their insights on the exchange between legislators and school officials.

2. Review Preliminary Recommendations for Personnel Wages and Benefits

Mike Haynes and Connie Wislinsky presented a summary of recommendations for employee compensation for 2015-16. Performance-based compensation levels are currently based on projections and actual evaluations will support final levels assigned. Health insurance rates should be finalized very soon, but any change in the rate is expected to be insignificant. Charlie Schneider presented an overview of compensation levels in the Facilities Management Department.

► **ACTION ITEMS**

1. Consider Recommendation to Approve the Preliminary Notice of Non-Renewals

In compliance with WI §118.22, the Board of Control was asked to approve the Preliminary Notice of Intent to Non-Renew for 2015-16 based on preliminary staffing needs.

Motion by Doug Dicus and seconded by Mark Shain to approve the preliminary notice of non-renewals as presented. Motion carried.

2. Consider Recommendation to Transition to Electronic (ACH) for All Vendor Checks

Brad Henningfeld presented a plan to transition vendor payments from paper checks to ACH transactions. From a vendor standpoint, there would be less opportunity for fraud. In an average month, CESA 10 prints approximately 80 checks. The goal would be to reduce the number of checks to as few as possible; reducing labor and use of printing resources.

Motion by Rick Eloranta and seconded by Cheryl Ploeckelman to transition to electronic transactions for all vendor checks, with transactions completed following approval at the Board of Control meeting. Motion carried.

3. Consider Recommendation to Approve Amendment to Focus on Energy Contract

Charlie Schneider proposed a \$74,000 amendment to the Focus on Energy contract, which would address the management of renewable incentives. The timeframe from the date an incentive is submitted until it is paid must be less than 45 days.

Motion by Valorie Kulesa and seconded by Rozanne Traczek to approve the amendment to the Focus on Energy contract as presented. Motion carried.

4. Notice of Closed Session §19.85 (1)(c) Staffing

Convene to closed session as per WI Statutes §19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employees over which the governmental body had jurisdiction or exercises responsibility.

Motion by Rozanne Traczek and seconded by Mark Shain to convene into closed session at 8:01 pm, carried by a roll call vote:

<u> </u> P Donna Albarado	<u> </u> P Marty Hallock	<u> </u> P Cheryl Ploeckelman
<u> </u> P Doug Dicus	<u> </u> P Deanna Heiman	<u> </u> P Mark Shain
<u> </u> P Rick Eloranta	<u> </u> P Ron Keys	<u> </u> P Rozanne Traczek
<u> </u> P Corey Grape	<u> </u> P Valorie Kulesa	

Motion by Rick Eloranta and seconded by Val Kulesa to adjourn closed session and reconvene to open session at 8:51 pm, carried by a roll call vote:

<u> </u> P Donna Albarado	<u> </u> P Marty Hallock	<u> </u> P Cheryl Ploeckelman
<u> </u> P Doug Dicus	<u> </u> P Deanna Heiman	<u> </u> P Mark Shain
<u> </u> P Rick Eloranta	<u> </u> P Ron Keys	<u> </u> P Rozanne Traczek
<u> </u> P Corey Grape	<u> </u> P Valorie Kulesa	

▶ **OTHER ORGANIZATIONAL BUSINESS WHICH MIGHT LEGALLY COME BEFORE THE BOARD**

- The Board of Control thanked Doug Dicus for his service on the CESA 10 Board of Control. Doug lost his local school board race in February's primary election.

▶ **ADJOURN**

Motion by Donna Albarado and seconded by Doug Dicus to adjourn the meeting at 8:55 p.m. Motion carried.