

REGULAR MEETING MINUTES

CESA 10 Board of Control

Thursday, August 4, 2016

8:15 PM

725 W Park Avenue, Chippewa Falls WI



Where service and leadership unite.

► CALL TO ORDER

The meeting was called to order by Rick Eloranta at 8:46 p.m.

► ROLL CALL AND MILEAGE

 P Donna Albarado

 P Daren Bauer

 P Dave Burke

 P Rick Eloranta

 P Deanna Heiman

 A Ron Keys

 P Valorie Kulesa

 P Cheryl Ploeckelman

 P Mark Shain

 P Stephanie Seidlitz

 P Rozanne Traczek

► FINANCIAL REPORTS

Due to the Board of Control not meeting in July, 2016, the financial reports will be for June, 2016 with the July and August, 2016 reports being reviewed in September.

Motion by Rozanne Traczek and seconded by Donna Albarado to approve the treasurer's recommendation of issuing CESA checks numbered 69302 through 69433 (voided #68976 and #69374) and ACH checks numbered 41000361 through 41000403 and June, 2016 Reconciliation Statements. Voice Vote Taken. Motion carried.

► CONSENT AGENDA

A. Minutes of Board of Control Meeting – June 9, 2016

B. Employment:

B.1 Cheyenne Gray – Special Education – School Psychologist – Resignation – Effective July 1, 2016

B.2 Kate Smith – Special Education – Speech/Language Pathologist – Resignation – Effective July 1, 2016

B.3 Mary Ann Modrak – Learning Services – Math Consultant – Resignation – Effective July 18, 2016

B.4 Thersea Burzynski – Learning Services – Learning Services Consultant – Science Focus – Resignation – Effective August 8, 2016

B.5 Bob Ackerman – Facilities Management – Energy Advisor – Resignation – Effective August 12, 2016

B.6 Isaac Walter – Learning Services – Distance Learning Coach – New Hire – Start Date – July 25, 2016

B.7 Tom Dragotta – Facilities Management – Energy Advisor – New Hire – Start Date – July 25, 2016

B.8 Adam Yeomans – Facilities Management – Facilities Consultant – New Hire – Start Date – September 6, 2016

- C. Out of State Travel:**
 - C.1 Kate Higley – RtI Center – National Indian Education Association Conference – October 5-9, 2016 – Reno, NV
 - C.2 Jill Koenitzer – RtI Center – National Indian Education Association Conference – October 5-9, 2016 – Reno, NV
 - C.3 Sheila Thompson – Special Education – Project SEARCH Annual National Conference – August 1-5, 2016 – Orlando, FL
 - C.4 Justin Gloede – Facilities Management – OSHA-1050 Introduction to Safety Standards for Safety Officers – August 8-12, 2016 and August 14 – 18, 2016 – Arlington Heights, IL
 - C.5 Konrad Liebrecht – Facilities Management – OSHA-1050 Introduction to Safety Standards for Safety Officers – August 8-12, 2016 and August 14 – 18, 2016 – Arlington Heights, IL
- D. Contracts**

Motion by Val Kulesa and seconded by Stephanie Seidlitz to approve the consent agenda. Voice Vote Taken. Motion Carried.

► **REPORTS AND DISCUSSION ITEMS**

1. Eau Claire County Off Campus School Seclusion and Restraint Report for 2015-16

WI Statute 125 established requirements for schools and school personnel regarding the use, reporting and training of seclusion and restraint methods. The statute requires that Boards of Education be notified annually of the number of instances and number of students in which seclusion and/or restraint methods were utilized. Because CESA 10 operates the Eau Claire Off Campus School, it is incumbent upon the agency to prepare a similar report. As seen in the memo from Gregg Butler, Principal for the Off Campus School, there were no incidents of seclusion or restraint in 2015-16.

► **ACTION ITEMS**

1. Consider Approval of Agency Administrator’s Job Description Revisions

At the recent strategic planning session, a suggestion was made to add a statement/responsibility to the Agency Administrator’s job description as a way to ensure that current efforts centering on communication and transparency are memorialized.

Motion by Deanna Heiman and seconded by Mark Shain to approve the modification to the Agency Administrator job description. Voice Vote Taken. Motion carried.

2. Consider Approval of Final Service Contracts for 2015-16

Administrator Haynes reviewed the final service contracts for 2015-16. Administrator Haynes suggested that for next year, the Board of Control would approve the budget as a whole rather than just the Service Contracts. Discussion followed.

Motion by Cheryl Ploeckelman and seconded by Mark Shain to approve the final service contracts for 2015-16. Voice Vote Taken. Motion carried.

3. Consider Approval of Initial Service Contracts for 2016-17

Administrator Haynes reviewed the initial service contracts for 2016-17. The total revenue projected for 2016-17 service contracts is \$4,550,188. This is down \$391,669 from 2015-16. Of that amount, roughly \$259,000 is represented by employees who were hired by districts directly or retired and were not replaced. The amount of \$85,000 of that reduction is not a reduction but a change in the manner in which districts are billed for the Off Campus School. The buy-in fee was removed but that amount will be collected along with the semester billings. Roughly \$48,000 represents simple reductions in services.

Motion by Val Kulesa and seconded by Stephanie Seidlitz to approve the initial service contracts for 2016-17. Voice Vote Taken. Motion carried.

▶ OTHER ORGANIZATIONAL BUSINESS WHICH MIGHT LEGALLY COME BEFORE THE BOARD

- Administrator Haynes invited the board members to the CESA 10 All Staff Kickoff on August 18th.
- Administrator Haynes will make contact with the new board members.

▶ ADJOURN

Motion by Deanna Heiman and seconded by Cheryl Ploeckelman to adjourn the meeting at 9:16 pm. Voice Vote Taken. Motion Carried.