

REGULAR MEETING MINUTES

CESA 10 Board of Control

725 W. Park Avenue, Chippewa Falls, WI
Thursday, February 12, 2015 – 7:00 PM



Where service and leadership unite.

► CALL TO ORDER

The meeting was called to order by Marty Hallock at 7:06 p.m.

► ROLL CALL AND MILEAGE

<u> P </u> Donna Albarado	<u> P </u> Marty Hallock	<u> P </u> Cheryl Ploeckelman
<u> P </u> Doug Dicus	<u> P </u> Deanna Heiman	<u> P </u> Mark Shain
<u> P </u> Rick Eloranta	<u> P </u> Ron Keys	<u> P </u> Rozanne Traczek
<u> A </u> Corey Grape	<u> A </u> Valorie Kulesa	

► FINANCIAL REPORTS

Motion by Deanna Heiman and seconded by Rozanne Traczek to approve the treasurer's recommendation of issuing CESA checks numbered 67912 through 68016 (voided check #67617); and the January, 2015 Reconciliation Statements. Motion carried by a unanimous roll call vote.

► CONSENT AGENDA

- A. Minutes: Board of Control Meeting – January 8, 2015
- B. Employment:
 - B.1 Brad Konkel – Project Manager – Start Date 2/17/15
 - B.2 Anthony Menard – Project Manager – Start Date 2/16/15
 - B.3 Stacey Haslow, Family Engagement Coordinator – Start Date 2/5/15
 - B.4 Nancy Berklund – PI-34 Educational Consultant – Additional 20 days
 - B.5 David Madson – Special Education - Resignation – Effective 2015-16 school year
 - B.6 Paul Vigue – Facilities Management - Resignation – Effective 2/12/15
- C. Out of State Travel:
 - C.1 Mary Kampa – February 14-18, 2015 – National Dropout Prevention Conference – Myrtle Beach, SC

Motion by Rick Eloranta and seconded by Mark Shain to approve the consent agenda. Motion carried a unanimous roll call vote.

► REPORTS AND DISCUSSION ITEMS

1. Operations

Director of Operations, Connie Wislinsky provided an update regarding the priorities and work in the Operations Department. The presentation included a review of the department's goals and restructuring.

2. Review Timeline for Personnel and Insurance

Administrator Haynes gave the Board an overview of the performance based compensation system. He reviewed the timeline and answered questions.

A cross-department insurance committee was formed and began meeting in November to discuss existing self-funded insurance plan, consider alternatives such as health savings accounts and wellness programs and to prepare to bid insurance for 2015-16. Administrator Haynes reviewed a timeline with the Board.

3. Review Timeline and Process for Agency Administrator's Evaluation

Administrator Haynes reviewed the recommended process, format, and timeline for his annual evaluation. At the center of this process is the use of a 360° feedback tool which was reviewed by the Board of Control. This tool will be used to obtain feedback from the Board, CESA Directors and PAC in areas that are essential to the job, including: Relationships, Leadership, Management and Personal Qualities. This "tool" is intended to provide quantifiable data that will assist the Agency Administrator in a self-assessment and to develop priorities for the coming year. The survey will be emailed to Board members on February 23 and due on March 2. Deanna Heiman did suggest a change in the survey. When "below effective" is indicated there should be an area for the evaluator to make a suggestion for improvement.

4. State Education Convention Update

Board members shared information from the State Education Convention which was held in Milwaukee January 21-23.

► **ACTION ITEMS**

1. Consider Approval of the 2013-14 Audit Report

The Finance Committee met at 6:30 pm to review the 2013-14 Audit Report and Administrator Haynes provided a summary of the findings to the Board of Control.

Motion by Cheryl Ploeckelman and seconded by Doug Dicus to approve the 2013-14 audit. Motion carried

2. Consider Contract with Independent Insurance Consultant

A request for proposals was distributed last month in order to identify an independent insurance consultant to assist with the bidding and selection of health insurance vendors and third party administrators and to provide ongoing guidance, education and support to manage health insurance matters. Connie Wislinsky, Brad Henningfeld and Administrator Haynes reviewed six proposals and interviewed four consultants/agencies. Administrator Haynes shared a rating summary based on the criteria noted. The administration recommended the Associated Financial Group.

Motion by Rick Eloranta and seconded by Mark Shain to approve the recommendation of Associated Financial Group. Motion carried.

3. First Reading of Out-Of-State Travel Policy

Administrator Haynes reviewed the first reading of the Out-Of-State Travel Policy 537.1 and asked for feedback. The second reading will take place at the March 12th meeting.

Motion by Deanna Heiman and seconded by Cheryl Ploeckelman to approve the first reading of the policy presented with suggested revisions. Motion carried.

4. Facilities Management Staffing Changes Update

Charlie Schneider provided an update regarding developments since the last meeting.

Motion by Rick Eloranta and seconded by Deanna Heiman to authorize administration hiring and filling necessary positions given potential contracts prior to the next Board of

Control meeting. Motion carried.

▶ **OTHER ORGANIZATIONAL BUSINESS WHICH MIGHT LEGALLY COME BEFORE THE BOARD**

- Rick Eloranta questioned how effective CESA can be. Administrator Haynes explained the Individualized Plan of Support (IPOS) process and how CESA is becoming more mobile. There was discussion regarding if seminars could be planned ahead so districts could work the days into their district calendars.

▶ **ADJOURN**

Motion by Rick Eloranta and seconded by Doug Dicus to adjourn the meeting at 8:26 p.m.
Motion carried.