

REGULAR MEETING MINUTES

CESA 10 Board of Control

Fanny Hill
3919 Crescent Avenue, Eau Claire WI
Thursday, December 11, 2014 – 6:30 PM



Where service and leadership unite.

► CALL TO ORDER

The meeting was called to order by Marty Hallock at 6:40 p.m.

► ROLL CALL AND MILEAGE

<u> P </u> Donna Albarado	<u> P </u> Marty Hallock	<u> P </u> Cheryl Ploeckelman
<u> P </u> Doug Dicus	<u> P </u> Deanna Heiman	<u> P </u> Mark Shain
<u> P </u> Rick Eloranta	<u> P </u> Ron Keys	<u> A </u> Rozanne Traczek
<u> P </u> Corey Grape	<u> P </u> Valorie Kulesa	

► FINANCIAL REPORTS

Motion by Deanna Heiman and seconded by Val Kulesa to approve the treasurer's recommendation of issuing CESA checks numbered 67788 through 67843; and the November 2014 Reconciliation Statements. Motion carried by a unanimous roll call vote.

► CONSENT AGENDA

- A. Minutes: Board of Control Meeting – November 13, 2014
- B. Employment:
 - B.1 Judy Doro – Instructional Services Program Assistant - Resignation effective 11/25/14
 - B.2 Gail Servoss – Title III Consultant – Resignation effective 11/24/14
- C. Out of State Travel:
 - C.1 Various people from Facilities Management, possibly as many as 10 people – February 9-13, 2015 – CEM Class – Minneapolis, MN
 - C.2 Milaney Levenson – March 10-14, 2015 – APBS Conference – Boston, MA
 - C.3 Jill Koenitzer – March 10-14, 2015 – APBS Conference – Boston, MA
 - C.4 Linda Stead – March 10-14, 2015 – APBS Conference – Boston, MA

Motion by Deanna Heiman and seconded by Doug Dicus to approve the consent agenda. Motion carried a unanimous roll call vote.

► REPORTS AND DISCUSSION ITEMS

1. **Ron Keys Oath of Office**
Ron Keys signed his oath of office.
2. **AESA Conference Report**
Board Members Deanna Heiman and Rick Eloranta along with Directors Vickie Waters, Ross Wilson and Candy Lund shared what they found beneficial and interesting at the AESA National Conference in San Diego, CA from December 3-6. Mike Haynes, Agency Administrator, also thanked the Board for their continued support of this conference.
3. **Facilities Management Staffing Changes Update**
Charlie Schneider provided an update regarding developments since the last meeting.

Charlie will be re-posting the positions that were declined and there is a possibility of adding up to two more positions.

As follow-up to the last Board of Control meeting, below is a list of people who have been offered positions within Facilities Management. This list includes those hired to work in the Focus on Energy program or to replace current employees who are transitioning from another service area to Focus on Energy.

<u>Energy Advisor</u>	<u>Start Date</u>	<u>Title</u>	<u>FTE %</u>	<u>Work Location</u>
Zaidel, Nicole	12/15/2014	Energy Advisor	100%	Home
Sturgis, Robert	1/5/2015	Energy Advisor	80%	Home
Daniels, Tara	12/15/2014	Energy Advisor	100%	Home
Anderson, Jessica	12/15/2014	Energy Advisor IT	100%	Madison

Energy Engineer/ Tech Review

Garvens, Jason	1/5/2015	Energy Engineer/ Tech Review	100%	Madison
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Customer Service

Sikkink, Bridget	12/15/2014	Customer Service/ Intake	100%	Chippewa Falls
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Operations

Savignac, Brittany	12/15/2014	Operations	100%	Chippewa Falls
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Marketing 60% Focus 40% other Facilities

Dachel, Laura	11/24/2014	Marketing Specialist	100%	Chippewa Falls
Leonard, Sue	12/10/2014	Marketing Specialist	100%	Chippewa Falls

Facilities Consultant Energy Management & Performance Contracting

Offer was declined		Facilities Consultant/ Energy Manager	100%	Madison
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EHS

Top candidate declined - repost				
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Motion by Deanna Heiman and seconded by Mark Shain to authorize administration hiring and filling necessary positions given potential contracts prior to the next Board of Control meeting. Motion carried.

► **ACTION ITEMS**

- ▶ **OTHER ORGANIZATIONAL BUSINESS WHICH MIGHT LEGALLY COME BEFORE THE BOARD**
- ▶ **ADJOURN**

Motion by Ron Keys and seconded by Donna Albarado to adjourn the meeting at _6:55 p.m.
Motion carried.