

REGULAR MEETING MINUTES

CESA 10 Board of Control
Thursday, December 10, 2015
6:30 p.m.
Foster's Riverview Inn
24118 State Highway 178, Cornell, WI



Where service and leadership unite.

► CALL TO ORDER

The meeting was called to order by Marty Hallock at 7:00 p.m.

► ROLL CALL AND MILEAGE

P Donna Albarado
P Rick Eloranta
P Marty Hallock
P Deanna Heiman

P Ron Keys
P Valorie Kulesa
P Cheryl Ploeckelman
A Mark Shain

P Stephanie Seidlitz
P Betty Sitler
A Rozanne Traczek

► FINANCIAL REPORTS

Marty Hallock talked about the actuarial report coming up.

Motion by Rick Eloranta and seconded by Stephanie Seidlitz to approve the treasurer's recommendation of issuing CESA checks numbered 68892 through 68935 and ACH checks numbered 41000140 through 41000166 and November, 2015 Reconciliation Statements. Voice Vote Taken. Motion carried.

► CONSENT AGENDA

- A. Minutes of Board of Control Meeting – November 12, 2015
- B. Employment:
 - B.1 Michelle Jepson – Facilities Management – Resignation – Effective 11/30/15
- C. Out of State Travel:
 - C.1 Kent Smith – RtI Center – January 20-25, 2016 – Leading for Equity – Sonoma, CA
 - C.2 Kent Smith – RtI Center – March 22-25, 2016 – APBS Training – San Francisco, CA

Motion by Val Kulesa and seconded by Betty Sitler to approve the consent agenda. Voice Vote Taken. Motion Carried.

► REPORTS AND DISCUSSION ITEMS

1. AESA Conference Report

Board Members Mark Shain and Donna Albarado along with Director Ross Wilson, Assistant Director Kristen Gundry and Agency Administrator Mike Haynes went to the AESA National Conference in New Orleans, LA from December 2-5. Due to his absence, Mark Shain provided a written report regarding the AESA Conference. Donna Albarado reported that she enjoyed the conference and that there were many interesting and unusual sessions. Administrator Haynes thanked the Board for their continue support of this conference.

► **ACTION ITEMS**

1. First Reading of Policy 672.5-R Procurement Card Procedures (P-Card) Revisions

Administrator Haynes reviewed the first reading of Policy 672.5-R Procurement Card Procedures (P-Card) revisions and asked for feedback. The second reading will take place at the January 14th meeting.

Motion by Deanna Heiman and seconded by Cheryl Ploeckelman to approve the first reading of the policy presented with the modifications made. Voice Vote Taken. Motion carried.

► **OTHER ORGANIZATIONAL BUSINESS WHICH MIGHT LEGALLY COME BEFORE THE BOARD**

- The Board received an invitation for the Board of Control Appreciation Breakfast in Milwaukee. Deanna Heiman, Val Kulesa, Betty Sitler, Cheryl Ploeckelman, Stephanie Seidlitz, Ron Keys, Rick Eloranta and Mark Shain plan to attend.

► **ADJOURN**

Motion by Val Kulesa and seconded by Deanna Heiman to adjourn the meeting at 6:52 pm. Voice Vote Taken. Motion Carried.