

REGULAR MEETING MINUTES

CESA 10 Board of Control

Thursday, October 13, 2016

7:00 PM

725 W Park Avenue, Chippewa Falls WI



Where service and leadership unite.

► CALL TO ORDER

The meeting was called to order by Rick Eloranta at 7:00 p.m.

► ROLL CALL AND MILEAGE

P Donna Albarado

P Daren Bauer

P Dave Burke

P Rick Eloranta

A Deanna Heiman

P Ron Keys

P Valorie Kulesa via
phone

P Cheryl Ploeckelman

A Mark Shain

P Stephanie Seidlitz

A Rozanne Traczek

► FINANCIAL REPORTS

Motion by Cheryl Ploeckelman and seconded by Deanna Heiman to approve the treasurer's recommendation of issuing CESA checks numbered 69560 through 69595 and ACH checks numbered 41000444 through 41000468, and September, 2016 Reconciliation Statements. Voice Vote Taken. Motion carried.

► CONSENT AGENDA

A. Minutes of Board of Control Meeting – September 8, 2016

B. Employment:

B.1 Cory Galston – Learning Services – Educational Consultant – Start Date October 3, 2016

B.2 Adam Snippen – Facilities Management – Energy Advisor – Focus on Energy – Start Date October 24, 2016

C. Out of State Travel:

C.1 Charlie Schneider, Lance Gregorich, Kerrie Ackerson, Heather Feigum, and Luke Schultz – Facilities Management – November 29 – December 3, 2016 - AESA Annual Conference – Savannah, GA

C.2 Kristen Gundry – Learning Services – November 30 – December 3, 2016 – AESA Annual Conference – Savannah, GA

D. Contracts - None

Motion by Deanna Heiman and seconded by Donna Albarado to approve the consent agenda. Voice Vote Taken. Motion Carried.

► **REPORTS AND DISCUSSION ITEMS**

1. School Board Appreciation

Administrator Haynes acknowledged October 2-8 as being Wisconsin School Board Appreciation Week. He thanked the board members for their time and commitment to education.

2. Upcoming Workshop Opportunities for Board Members

Administrator Haynes mentioned upcoming workshops.

- Kevin Honeycutt, Capitalizing on the Opportunity to Engage Learners, will be on February 10, 2017. CESA 10 is partnering with CVTC for this event. Please let Administrator Haynes or Leigh McMahon know if you are interested in attending.
- Video presentation of Most Likely To Succeed is on October 20, 2016 at 9:00 am at CESA 10. Principals, Board Members, Administrators and Legislators were invited.

► **ACTION ITEMS**

1. Overtime Rule Changes

Connie Wislinsky, Director of Operations, presented eight affected positions by the Department of Labor Overtime Rule. This rule becomes effective December 1, 2016 and will raise the minimum salary requirement for the administrative, professional, and executive exemptions from \$455 per week to \$913 per week (\$23,660 to \$47,476 annually).

CESA 10 is recommending converting 4 positions to hourly:

1. Budget and Grants Specialists (1)
2. Physical Therapy Assistant (1)
3. Occupational Therapy Assistants (2)

These positions:

- Rarely work more than 40 hours a week
- The difference between \$47,476 and current salary ranges from \$8,600-18,492
- Any paid overtime would cost the agency less than a salary increase

The remaining four positions are in the Facilities Management Department and the recommendation is to increase the salary level to \$47,475 effective November 28 (must satisfy a weekly salary amount so effective date needs to be a full week).

1. Business Analyst (1) \$4,980
2. Customer Service Intake & Documentation Specialist (1) \$4,552
3. Marketing Specialist (2) \$2,813-\$4,126

These positions:

- Work more than 40 hours on a regular basis (Ave 2-3 hours overtime per week to break-even)

- Work from home as needed (nights/weekends)
- Travel
- Expected to use email after hours
- Relatively new employees at the low-end of the pay scale; increased pay still within pay range

Motion by Cheryl Ploeckelman and seconded by Dave Burke to approve the recommendation to adjust salaries in accordance to the Department of Labor Overtime Rule. Four positions move to hourly and four positions will be increased to the new federal base. Voice Vote Taken. Motion Carried.

2. Conference Center Update

Ross Wilson, Learning Services Director, and John Goodman, Distance Learning Consultant, spoke regarding the current condition of the technology equipment in the CESA 10 Conference Center and the necessary upgrades needed for the Conference Center to have the same capabilities as the Teleconference Center. The intention is to replace projectors, install large screens capable of displaying teleconferencing connections and data simultaneously and to upgrade the audio system. The audio and visual equipment will be controlled by a centralized control panel located in the room. The estimated cost is \$85,000 but this amount is soft. Feedback from the PAC was shared regarding the need for this improvement. Questions from board members were discussed.

Motion by Deanna Heiman and seconded by Stephanie Seidlitz to support the Conference Center upgrade project presented but not to exceed \$90,000 without prior approval. Voice Vote Taken. Motion Carried.

► OTHER ORGANIZATIONAL BUSINESS WHICH MIGHT LEGALLY COME BEFORE THE BOARD

- Charlie Schneider, Director of Facilities Management, explained that he is looking into solar energy gardens.
- Rick Eloranta suggested that districts start thinking about what CESA 10 can do for them and share the ideas with Administrator Haynes for the Strategic Planning in the spring.
- Leigh McMahon will let the board know where the December meeting will be held.

► ADJOURN

Motion by Cheryl Ploeckelman and seconded by Deanna Heiman to adjourn the meeting at 8:23 pm. Voice Vote Taken. Motion Carried.