

## REGULAR MEETING MINUTES

### CESA 10 Board of Control

Thursday May 9, 2024

7:00 pm

725 W. Park Avenue, Chippewa Falls, WI

OR

Zoom Link: <https://us02web.zoom.us/j/87509944959>



*Where service and leadership unite.*

**Important Notice:** Upon request, reasonable auxiliary aids and services will be provided for individuals with disabilities. If accommodations are required, please provide 24-hour notice by calling 715.720.2023. The meeting can be accessed via Zoom conference. By phone, the number is 1-312-626-6799. Once prompted the meeting ID is: 875 0994 4959. By computer or Zoom app: the link is <https://us02web.zoom.us/j/87509944959>. If prompted the meeting ID is: 875 0994 4959.

#### ► CALL TO ORDER

The meeting was called to order by Deanna Heiman at 7:00 p.m.

#### ► COMPLIANCE WITH OPEN MEETINGS LAW NOTIFICATION §19.84(2)

Meeting notices were posted in compliance with the open meeting law.

#### ► ROLL CALL AND MILEAGE

<u>  </u> P	Lanse Carlson	<u>  </u> P	Val Kulesa	<u>  </u> P	Eileen Sikora
<u>  </u> P	Jamie Gardner	<u>  </u> P	Lauren Otto	<u>  </u> A	Rozanne Traczek
<u>  </u> P	Deanna Heiman	<u>  </u> P	Cheryl Ploeckelman	<u>  </u> P	Julie Wendler
<u>  </u> A	Kristen Husby				

#### ► FINANCIAL REPORTS

##### • Quarterly Finance Report

Motion by Val Kulesa and seconded by Eileen Sikora to approve the treasurer's recommendation of issuing CESA checks numbered 00073665 through 00073738, ACH checks numbered 9000016154 through 9000016701, the April 2024 Reconciliation Statements, and the Quarterly Finance Report. Voice Vote Taken. Motion Carried.

#### ► CONSENT AGENDA

A. Minutes of Board of Control Meeting – April 11, 2024

B. Minutes of Closed Session Meeting – April 11, 2024

C. Employment:

##### **New Hires:**

C1. Addison Anderson Ruskin – Environmental Health and Safety Intern – Facilities Management – Start Date June 3, 2024

C2. Sheri James – Budget and Grants Specialist – Learning Services – Start Date May 6, 2024

##### **Resignations:**

C3. Kayla Steinberger – Occupational Therapist – Special Education/Pupil Services – Last Day of Work June 30, 2024

C4. Rylie Rubeck – Speech and Language Pathologist – Special Education/Pupil Services – Last Day of Work June 30, 2024

C5. Matthew Van Beek – Information Technology Project Lead – Administration – Last Day of Work May 10, 2024.

##### **Transfers:**

C6. Angie Sommers – transferring from Marketing Strategist in Facilities Management to Executive Assistant and Public Relations Specialist in the Administration Department – Start Date July 1, 2024

**D. Out of State Travel:**

D1.Lindsey Schubert – Special Education/Pupil Services – CPI Trainer Refresher – June 24, 2024 – Rochester, MN – (cost \$1,849)

**E. Contracts: None**

Motion by Julie Wendler and seconded by Jamie Gardner to approve the consent agenda. Voice Vote Taken. Motion Carried.

► **REPORTS AND DISCUSSION ITEMS**

**1. Special Education/Pupil Services Department Update – Tonia Anderson Ruskin, Executive Director**

Tonia Anderson Ruskin, Executive Director of Special Education/Pupil Services, along with Austin Hiess, Melissa Haas, Jodi Hubbard, and Tricia Kwick, gave an overview of the Special Education/Pupil Services Department and a presentation on the Trauma Grant. Discussion and questions followed. The Powerpoint presentation was shared with the Board of Control.

**2. Discuss Board of Control Vacancies**

The Board members up for re-election in August 2024 are Lanse Carlson, Jean Sandberg (open since January 2024), Rozanne Traczek, and Cheryl Ploeckelman. They all have three-year terms. Jean Sandberg and Rozanne Traczek have chosen not to run for re-election. Cheryl Ploeckelman and Lanse Carlson will run for re-election which will leave two open seats.

The Board seats will formally be filled at the CESA 10 Annual Convention on August 1, 2024.

► **ACTION ITEMS**

**1. Consider Approval for Replacement of Exterior Doors**

The structure of the Receiving Door and Door 4 have been compromised due to weather, salt, and age. Both doors are part of a load-bearing wall. They are beyond the point of repair. The building committee discussed this project on May 1 and agreed it was important to address it at this time. The estimated cost is \$21,000 from Dell Construction Co. Inc.

Motion by Eileen Sikora and seconded by Cheryl Ploeckelman to approve the replacement of exterior Door 4 and the Receiving Door at the estimated cost of \$21,000. Voice Vote Taken. Motion Carried.

► **NOTICE OF CLOSED SESSION §19.85 (1)(c)**

Convene to closed session as per WI Statutes §19.85 (1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employees over which the governmental body had jurisdiction or exercises responsibility. The Board may take action in closed session.

1. Consider Recommendation to Approve the Final Notice of Non-Renewals.
2. Consider Agency Administrator's Compensation for 2024-25.

Staff present was Jordan Sinz, and Leigh McMahon

► **CONVENE IN CLOSED SESSION**

Motion by Julie Wendler and seconded by Jamie Gardner to convene to closed session, at 8:04 p.m., Roll Call Vote Was Taken. Motion Carried

*Roll call is required to convene into closed session.*

<u>Y</u>	Lanse Carlson	<u>Y</u>	Val Kulesa	<u>Y</u>	Eileen Sikora
<u>Y</u>	Jamie Gardner	<u>Y</u>	Lauren Otto	<u>A</u>	Rozanne Traczek
<u>Y</u>	Deanna Heiman	<u>Y</u>	Cheryl Ploeckelman	<u>Y</u>	Julie Wendler
<u>A</u>	Kris Husby				

► **ADJOURN CLOSED SESSION AND RECONVENE IN OPEN SESSION**

Motion by Cheryl Ploeckelman and seconded by Lauren Otto to adjourn closed session and reconvene to open session at 8:16 p.m., Voice Vote Taken. Motion Carried.

► **POSSIBLE DISCUSSION AND ACTION RELATED TO CLOSED SESSION**

**1. Consider Approval of Agency Administrator’s Compensation for 2024-25**

Motion by Julie Wendler and seconded by Jamie Gardner to approve a 4.12% increase for Jordan Sinz’s compensation for 2024-25.

► **OTHER ORGANIZATIONAL BUSINESS WHICH MIGHT LEGALLY COME BEFORE THE BOARD**

- Neillsville School District received the Efficient and Healthy School Award. They are the only school district in Wisconsin to receive this award.
- The June 13, 2024 Board of Control meeting will be at Foster’s Fireside in Osseo, WI.

► **ADJOURN**

Motion by Eileen Sikora and seconded by Val Kulesa to adjourn the meeting at 8:20 p.m. Voice Vote Taken. Motion Carried.