

REGULAR MEETING MINUTES

CESA 10 Board of Control

Thursday, November 9, 2023

7:00 PM

School District of Abbotsford

510 W. Hemlock St. Abbotsford, WI 54405

Community Room – Enter Door GG

OR

Zoom Link: <https://us02web.zoom.us/j/87509944959>



Where service and leadership unite.

Important Notice: Upon request, reasonable auxiliary aids and services will be provided for individuals with disabilities. If accommodations are required, please provide 24-hour notice by calling 715.720.2023. The meeting can be accessed via Zoom conference. By phone, the number is 1-312-626-6799. Once prompted the meeting ID is: 875 0994 4959. By computer or Zoom app: the link is <https://us02web.zoom.us/j/87509944959>. If prompted the meeting ID is: 875 0994 4959.

► CALL TO ORDER

The meeting was called to order by Deanna Heiman at 7:00 p.m.

► COMPLIANCE WITH OPEN MEETINGS LAW NOTIFICATION §19.84(2)

Meeting notices were posted in compliance with the open meeting law.

► ROLL CALL AND MILEAGE

<u> </u> P	Lanse Carlson	<u> </u> P	Val Kulesa	<u> </u> P	Eileen Sikora
<u> </u> P	Jamie Gardner	<u> </u> P	Lauren Otto	<u> </u> P	Rozanne Traczek
<u> </u> P	Deanna Heiman	<u> </u> P	Cheryl Ploeckelman	<u> </u> P	Julie Wendler
<u> </u> A	Kristen Husby	<u> </u> P	Jean Sandberg		

► FINANCIAL REPORTS

Motion by Val Kulesa and seconded by Jamie Gardner to approve the treasurer's recommendation of issuing CESA checks numbered 00073435 through 00073450, ACH checks numbered 9000013103 through 9000013396, October 2023 Reconciliation Statements, and the Quarterly Finance Report. Voice Vote Taken. Motion Carried.

► CONSENT AGENDA

A. Minutes of Board of Control Meeting – October 12, 2023

B. Employment:

New Hires:

B1. Janine Fisk – Educational Consultant – Learning Services Department – Full-Time – Start Date January 15, 2024

B2. Betty Holler – Administrative Assistant – College and Career Readiness Department – Part-Time-Limited – Start Date October 26, 2023

Transfers:

B3. Brian Antczak – Facilities Management – transfer from Project Manager to Lead Project Manager – Effective November 13, 2023

C. Out of State Travel: None

D. Contracts: None

Motion by Julie Wendler and seconded by Eileen Sikora to approve the consent agenda. Voice Vote Taken. Motion Carried.

► **REPORTS AND DISCUSSION ITEMS**

1. Educational Technology Department Update – Sarah Lipke, Director of Educational Technology

Sarah Lipke, Director of Educational Technology, along with members of the Educational Technology Department, Jenna Hughes, Jamie Kampf, and Isaac Walters, presented to the board the history of the department and the services they provide to the districts. Discussion and questions followed.

2. Follow-Up on WI Rural Schools Alliance Conference

CESA 10 was well represented at the Rural Schools Conference in Wisconsin Dells on October 23 and 24. Heather Feigum, Steve Craker, and Lance Gregorich gave presentations. Charlie Schneider was recognized by WiRSA as the CESA Employee of the Year. The Facilities Department and Focus on Energy had booths at the event.

Board members Cheryl Ploeckelman and Val Kulesa attended as well. They both shared a review of the sessions they attended. Discussion and questions followed.

► **ACTION ITEMS**

1. Consider Approval of Proposal for X-550 Lead Paint Analyzer

The Facilities Management Department would like to purchase an X-500 Lead Paint Analyzer for the following reasons:

- This lead analyzer model is a newer product that doesn't contain a radioactive source for X-ray diffraction. This greatly reduces liability, risks, and storage concerns that were prevalent with previous models of XRF analyzers because of radioactive material.
- This company is the only certified manufacturer that was found for this new type of technology of non-radioactive XRF analyzers.
- The WI-DHS Lead division has purchased this exact model for the state of WI activities for regulatory work throughout Wisconsin.

The quote for the X-550 Lead Paint Analyzer with shipping is \$24,650. According to CESA 10 Policy 670, expenditures exceeding \$20,000 require Board approval.

Motion by Julie Wendler and seconded by Cheryl Ploeckelman to approve the purchase of the X-550 Lead Paint Analyzer for no more than \$24,700. Voice Vote Taken. Motion Carried.

► **NOTICE OF CLOSED SESSION §19.85 (1)(c)**

Convene to closed session as per WI Statutes §19.85 (1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employees over which the governmental body had jurisdiction or exercises responsibility. The Board may take action in closed session.

► **CONVENE IN CLOSED SESSION**

Motion by Eileen Sikora and seconded by Val Kulesa to convene to closed session, at 7:55 p.m. Roll call vote was taken. Motion carried.

Roll call is required to convene into closed session.

<u>Y</u>	Lanse Carlson	<u>Y</u>	Val Kulesa	<u>Y</u>	Eileen Sikora
<u>Y</u>	Jamie Gardner	<u>Y</u>	Lauren Otto	<u>Y</u>	Rozanne Traczek
<u>Y</u>	Deanna Heiman	<u>Y</u>	Cheryl Ploeckelman	<u>Y</u>	Julie Wendler
<u>A</u>	Kris Husby	<u>Y</u>	Jean Sandberg		

► **ADJOURN CLOSED SESSION AND RECONVENE IN OPEN SESSION**

Motion by Cheryl Ploeckelman and seconded by Eileen Sikora to adjourn closed session and reconvene to open session at 8:04 p.m. Voice Vote Taken. Motion Carried.

▶ **POSSIBLE DISCUSSION AND ACTION RELATED TO CLOSED SESSION**

- None

▶ **OTHER ORGANIZATIONAL BUSINESS WHICH MIGHT LEGALLY COME BEFORE THE BOARD**

- Thank you to Ryan Bargender, District Administrator of the Abbotsford School District, for providing the Board with a tour of the Abbotsford School District facilities and allowing CESA 10 to use the Community Room for the Board of Control meeting.
- Deanna Heiman reminded the members to RSVP the December holiday dinner by December 1st.

▶ **ADJOURN**

Motion by Val Kulesa and seconded by Eileen Sikora to adjourn the meeting at 8:05 p.m. Voice Vote Taken. Motion Carried.