

REGULAR MEETING MINUTES

CESA 10 Board of Control

Thursday, October 8, 2020

6:00 PM

Via Zoom Link:

<https://us02web.zoom.us/j/87509944959>



Where service and leadership unite.

Important Notice: In light of the COVID-19 pandemic, this meeting is being offered virtually. The meeting can be accessed via Zoom conference. By phone, the number is 1-312-626-6799. Once prompted the meeting ID is: 875 0994 4959. By computer or Zoom app: the link is <https://us02web.zoom.us/j/87509944959>. If prompted the meeting ID is: 875 0994 4959.

► CALL TO ORDER

The meeting was called to order by Rick Eloranta at 6:03 p.m.

► ROLL CALL AND MILEAGE

 P Donna Albarado

 P Kristen Husby

 A Mark Shain

 P Lansing Carlson

 P Valorie Kulesa

 P Eileen Sikora

 P Rick Eloranta

 P Cheryl Ploeckelman

 A Rozanne Traczek

 P Deanna Heiman

 P Jean Sandberg

► FINANCIAL REPORTS

Motion by Deanna Heiman and seconded by Val Kulesa to approve the treasurer's recommendation of issuing CESA checks numbered 72079 through 72095 and ACH checks numbered 41001558 through 41001570 and September, 2020 Reconciliation Statements. Voice vote taken. Motion carried.

► CONSENT AGENDA

A. Minutes of Board of Control Meeting – September 10, 2020

B. Employment:

New Hires:

B.1 Erica Zerr – Learning Services College and Career Readiness – Business and Industry Partnership Consultant – Start date September 28, 2020

B.2 Margaret Lissa Ziehr – Learning Services School Improvement Services – Administrative Assistant – Start date – October 28, 2020

Retirement:

B.3 Scott Amacher – Facilities Management – Environmental Health and Safety Consultant – Last day of work October 2, 2020

C. Out of State Travel: None

D. Contracts: None

Motion by Kris Husby and seconded by Eileen Sikora to approve the consent agenda. Voice vote taken. Motion carried.

► REPORTS AND DISCUSSION ITEMS

1. Review Trust Fund

Connie Wislinsky, Executive Director of Operations, presented a review of the CESA 10 Trust Fund. The current position of the fund is that it is overfunded. This benefit is limited to a closed group of 34 employees with no new employees accessing this benefit. The latest actuarial study indicated the life expectancy of the OPEB and Pension benefits to be 10-11 years respectively.

The purpose of developing a trust has been met as CESA 10 has sufficient funds to meet the other post-employment liabilities obligations for eligible employees. For this reason, it is recommend transferring all funds invested in the variable interest rate account to the fixed rate account. This will protect the principal balance of the trust. It would be an unnecessary risk to keep investments in the variable rate account when the current investments are sufficient to cover liabilities and the number of eligible participants will not increase.

A special meeting is being held on October 15th at 6:00 pm to consider the approval of transferring the Trust Fund.

- 2. Department Update – Charlie Schneider, Executive Director of Facilities Management**
Charlie Schneider, Executive Director of Facilities Management, and Heather Feigum, Associate Director of Facilities Management, gave a department overview. Discussion and questions followed.
- 3. Agency Administrators’ Quarterly Progress Report**
Mike Haynes, Agency Administrator, gave a review of his quarterly progress report for CESA 10. Discussion and questions followed.
- 4. Discuss Board Member Participation on CESA 10 Equity Core Team**
Agency Administrator Haynes explained how and as to why the CESA 10 Equity Core Team was developed. He asked if any Board of Control members would like to be a part of this team. Cheryl Ploeckelman volunteered. At some point it may become necessary to appoint a board member to the team. It was also suggested to extend an invitation to district administrators.
- 5. School Board Appreciation Week – October 4-10, 2020**
Agency Administrator Haynes presented the Board of Control members with tokens of appreciation on behalf of the agency in recognition of School Board Appreciation Week.

► **ACTION ITEMS**

1. Consider Approval of Second Reading of Non-Discrimination Policy

Motion by Deanna Heiman and seconded by Eileen Sikora to approve the second reading of the Non-Discrimination Policy. Voice vote taken. Motion carried.

2. Consider Approval of Second Reading of Acceptable Use Policy

Motion by Donna Albarado and seconded by Kris Husby to approve the second reading of the Acceptable Use Policy. Voice vote taken. Motion carried.

► **OTHER ORGANIZATIONAL BUSINESS WHICH MIGHT LEGALLY COME BEFORE THE BOARD**

- None

► **ADJOURN**

Motion by Kris Husby and seconded by Eileen Sikora to adjourn the meeting at 7:32 p.m. Voice vote taken. Motion carried.