

REGULAR MEETING MINUTES

CESA 10 Board of Control
Thursday, March 14, 2019
6:15 pm Finance Committee Meeting
7:00 pm Board of Control Meeting
725 W Park Avenue, Chippewa Falls WI



Where service and leadership unite.

► **CALL TO ORDER**

The meeting was called to order by Rick Eloranta at 7:00 p.m.

► **ROLL CALL AND MILEAGE**

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| <u> </u> P Donna Albarado | <u> </u> P Deanna Heiman | <u> </u> P Stephanie Seidlitz |
| <u> </u> P Daren Bauer | <u> </u> P Ron Keys (via phone) | <u> </u> P Mark Shain |
| <u> </u> P Dave Burke | <u> </u> P Valorie Kulesa | <u> </u> A Rozanne Traczek |
| <u> </u> P Rick Eloranta | <u> </u> p Cheryl Ploeckelman (via phone) | |

► **FINANCIAL REPORTS**

Motion by Deanna Heiman and seconded by Donna Albarado to approve the treasurer's recommendation of issuing CESA checks numbered 71218 through 71279 (Voided check# 71221), ACH checks numbered 41001121 through 41001141, and February, 2019 Reconciliation Statements. Voice vote taken. Motion carried.

► **CONSENT AGENDA**

A. Minutes of Board of Control Meeting – February 14, 2019

B. Minutes of Closed Session Meeting – January 10, 2019

C. Employment:

Retirement:

C.1 Gwen Westlund – Special Education and Pupil Services – Itinerant Services Coordinator – Last Day Worked May 31, 2019

C.2 David Lockett – Learning Services – Executive Director – Last Day Worked June 30, 2019

Resignation:

C.3 Jacob Schoeder – Learning Services – Distance Learning Consultant – Effective February 22, 2019

C.4 Rick Turner – Operations – Van Driver – Effective February 22, 2019

New Hire:

C.5 Paul Dragseth – Facilities Management – Program Coordinator – Start Date March 19, 2019

Transfer:

C.6 Tad Beeksma – Facilities Management – Project Manager to Agriculture Technical Energy Specialist – Effective March 1, 2019

D. Out of State Travel:

D.1 Lauri Melby – Administration – Weidenhammer Annual Certification Training – May 5 – 11, 2019 – Denver, CO

D.2 Mary Kampa – Special Education/Pupil Services – National Technical Assistance Center – May 6-10, 2019 – Charlotte, NC

D.3 Cory Welke – Learning Services – Solution Tree Assessment and Grading Conference – June 18 – 22, 2019 – Austin, TX

E. Contracts: None

Motion by Deanna Heiman and seconded by Dave Burke to approve the consent agenda Voice vote taken. Motion carried.

► **REPORTS AND DISCUSSION ITEMS**

1. New Grants and Contracts Process

Dotty Schulz, Finance Director, presented forms that she had created to track grants and contracts handled by the departments. These forms are a work in progress but the end goal is to be able to give the auditors access to these forms and they will all the information they require. Dotty also discussed her plan for sharing these forms with the departments.

2. Agency Administrator’s Summative Report

Agency Administrator Haynes reviewed his Summative Report with the Board of Control. Questions and comments followed.

► **ACTION ITEMS:**

1. Consider Approval of Audit Proposals

Dotty Schulz, Finance Director, shared the audit proposals that she had received back.

Motion by Val Kulesa and seconded by Stephanie Seidlitz to approve the proposal from CliftonLarsonAllen. Voice vote taken. Motion carried.

2. School District Boundary Appeal Board (SDBAB) Vacancy

The seat representing the CESA 10 region is open and it is the CESA 10 Board of Control’s responsibility to nominate up to three people to fill the vacant seat. Ideally, the three nominations should come from different size districts.

Interested Candidates:

- Kris Husby – Eleva Strum
- Jamie Close – Cornell
- Eileen Sikora - Cornell

Motion by Donna Albarado and seconded by Mark Shain to submit the three interested candidates to the Department of Public Instruction. Voice vote taken. Motion carried.

► **NOTICE OF CLOSED SESSION §19.85 (1)(c)**

Convene to closed session as per WI Statutes §19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employees over which the governmental body had jurisdiction or exercises responsibility.

- 1. Agency Administrator’s Evaluation

Board members Ron Keys and Cheryl Ploeckelman were attending the meeting via conference phone and left going into the closed session. Mike Haynes and Leigh McMahon were dismissed during the Agency Administrator’s Evaluation discussion.

► **CONVENE IN CLOSED SESSION**

Motion by Val Kulesa and seconded by Stephanie Seidlitz to convene to closed session, at 7:56 p.m., carried by a roll call vote:

Roll call is required to convene into closed session.

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|-------------------------|-----------------------------|-----------------------------|
| <u>Y</u> Donna Albarado | <u>Y</u> Deanna Heiman | <u>Y</u> Mark Shain |
| <u>Y</u> Daren Bauer | <u>A</u> Ron Keys | <u>Y</u> Stephanie Seidlitz |
| <u>Y</u> Dave Burke | <u>Y</u> Valorie Kulesa | <u>A</u> Rozanne Traczek |
| <u>Y</u> Rick Eloranta | <u>A</u> Cheryl Ploeckelman | |

▶ **ADJOURN CLOSED SESSION AND RECONVENE IN OPEN SESSION**

Motion by Donna Albarado and seconded by Deanna Heiman to adjourn closed session and reconvene to open session at 8:35 p.m., Voice vote taken. Motion carried.

▶ **POSSIBLE DISCUSSION AND ACTION RELATED TO CLOSED SESSION**

1. Consider Approval of Agency Administrator's Evaluation

Motion by Deanna Heiman and seconded by Donna Albarado to approve the Agency Administrator's evaluation and rate him as Highly Effective. Voice vote taken. Motion carried.

▶ **OTHER ORGANIZATIONAL BUSINESS WHICH MIGHT LEGALLY COME BEFORE THE BOARD**

- Agency Administrator Haynes explained the School Improvement Services (LS1) that is offered through the CESA 10 Service Contracts.

- The legislative session held in Medford, WI was discussed.

▶ **ADJOURN**

Motion by Stephanie Seidlitz and seconded by Val Kulesa to adjourn the meeting at 8:54 p.m. Voice vote taken. Motion carried.