

# REGULAR MEETING MINUTES

**CESA 10 Board of Control**  
Thursday, September 12, 2013



*Where service and leadership unite.*

## ► CALL TO ORDER

The meeting was called to order by Marty Hallock at 7:00 p.m. The meeting was properly noticed and was in compliance with the open meetings law.

## ► ROLL CALL AND MILEAGE

<u>A</u> Deanna Heiman	<u>P</u> Doug Dicus	<u>P</u> Marty Hallock
<u>P</u> Rhonna Casey	<u>P</u> Rick Eloranta	<u>P</u> Cheryl Ploeckelman
<u>A</u> Valorie Kulesa	<u>P</u> Rozanne Traczek	<u>A</u> Corey Grape
<u>P</u> Jordan Franklin	<u>P</u> Russell Dean	

## ► FINANCIAL REPORTS

Motion by Rozanne Traczek and seconded by Cheryl Ploeckelman to approve the treasurer's recommendation of issuing CESA checks numbered 65538 through 65711 and, the August 2013 Reconciliation Statements. Motion Carried.

## ► CONSENT AGENDA

- A. Minutes: August 16, 2013 Board of Control Meeting
- B. Employment:
  - B.1 Patricia Basche, School Psychologist, Resignation 9/12/13
  - B.2 Penny Holger, Special Education Aide, Layoff 9/10/13
  - B.3 Kelly Stenulson, Paraprofessional, Neillsville School District, Start Date 9/3/13
  - B.4 Linda Weiher, Speech and Language Pathologist, Start Date 9/3/13
  - B.5 Candy Huebner, Speech and Language Pathologist, Start Date 9/3/13
  - B.6 Kao Moua Her, Academic-Regional Technical Coordinator, RtI Center, Start Date 9/3/13
  - B.7 Rebecca Kiesow, School Psychologist, Start Date 9/13/13
- C. Out of State Travel: None

Motion by Jordan Franklin and seconded by Doug Dicus to approve the consent agenda as presented. Motion Carried.

## ► REPORTS AND DISCUSSION ITEMS

### 1. AESA Conference

The AESA Conference will be held in San Antonio, Texas on December 4-7. In the past the agency administrator and two board members have attended the conference. Val Kulesa and Rhonna Casey attended last year. Based on seniority, Jordan Franklin and Rozanne Traczek are scheduled to attend this year with Cheryl Ploeckelman as an alternate. Jordan declined the opportunity to attend the conference and Cheryl will attend with Rozanne.

## ► ACTION ITEMS

### 1. Consider Approval of the Purchase of Additional Agency Vehicles

Currently, CESA 10 maintains a fleet of 14 agency vehicles. These cars are assigned to agency

personnel who drive a significant number of miles. Traditionally, employees who drive more than 11,000 miles per year are considered. CESA 10 purchased 6 new agency vehicles a year ago.

The savings in 2012-13 for all agency vehicles was \$53,016. This savings is arrived at by adding the cost of the vehicle (which is depreciated over 3 years) plus maintenance, gas and insurance and then comparing that to the expense that would have been incurred if the same number of miles driven had been reimbursed at the federal rate of 56.5 cents per mile. Significant savings per vehicle occurs after the third year when the car is paid off and the only expenses are insurance, gas and maintenance. Savings for the 6 vehicles purchased in 2012 was \$8,848.

In reviewing our list of employees who are reimbursed for mileage, additional savings can be experienced if three additional vehicles are purchased. This would bring our fleet inventory up to 17 vehicles.

Concern was expressed about the potential need to liquidate the fleet if future service contracts decrease to the point that we do not have as many staff traveling. Because the fleet has been purchased in groups since 2006, vehicles will be rotated out of the program as needed. This will allow the agency to consider the need before replacing each group of vehicles. In addition, there are several staff members who would be eligible for an agency vehicle if the fleet were larger.

The Board briefly discussed the current mileage reimbursement rate; no changes were made.

Motion by Rozanne Traczek and seconded by Russell Dean to approve the purchase of three additional vehicles. Motion Carried.

## **2. Consider Approval of a Performance Contract with Greenwood School District**

The Board was asked to approve a performance contract for approximately \$197,000 with the Greenwood School District for improvements related to energy savings. The fee for this service is roughly \$23,500.

Motion by Rick Eloranta and seconded by Jordan Franklin to approve the performance contract with the Greenwood School District. Motion Carried.

## **3. Consider Approval of the Race to the Top Memorandum of Understanding**

Twenty-eight of the 29 districts served by CESA 10 have again signed on to participate in the Race to the Top competition. Once again, whether our consortium is successful or not, the process involved in aligning goals and objectives into a quality work plan is worthwhile. As was required last year, each participating Board must approve a "Memorandum of Understanding."

As the Lead LEA (district) in the consortium, the requirement also applies to CESA 10. In addition, the Lead LEA must sign the set of assurances that accompany the application.

Motion by Cheryl Plockelman and seconded by Rozanne Traczek to approve CESA 10's participation in the Race to the Top competition and authorize the Agency Administrator and the Board Chair to sign all required documents including the Memorandum of Understanding. Motion Carried.

## **4. Consider Approval of Focus on Energy Contract for July 1, 2013-December 31, 2014**

The Board was asked to approve the Focus on Energy Contract for July 1, 2013 through December 31, 2014 for approximately \$1.5 million.

Motion by Jordan Franklin and seconded by Doug Dicus to approve the Focus on Energy Contract. Motion Carried.

**5. Consider Approval of Paperless Board Meetings**

Since the last meeting, a survey was conducted and the results were shared with Board of Control members. No action was taken.

**6. Consider Approval of First Reading of Policy 832 Access to Public Records**

Section 19.34 of the Wisconsin Statutes requires that authorities must adopt, display, and make available for inspection and copying information about our public records policy. In order to comply with state law, the Board was asked to approve the first reading of Policy 832.

Motion by Rick Eloranta and seconded by Jordan Franklin to approve the first reading of Policy 832 with revisions suggested by the Board. Motion Carried.

**► OTHER ORGANIZATIONAL BUSINESS WHICH MIGHT LEGALLY COME BEFORE THE BOARD**

The Board was asked to make suggestions for the location of the December Board of Control meeting, which included Edna Mae's, Fanny Hill and Black Oak. The Board was asked to contact Connie Wislinsky with any other suggestions.

The Board expressed interest in having either the November or January meeting held at the Eau Claire County Off Campus School.

Motion by Rick Eloranta and seconded by Cheryl Ploeckelman to adjourn the meeting at 8:24 p.m. Motion Carried.