

REGULAR MEETING MINUTES

CESA 10 Board of Control
Thursday, November 14, 2013



Where service and leadership unite.

► **CALL TO ORDER**

The meeting was called to order by Rick Eloranta at 7:06 p.m. The meeting was properly noticed and was in compliance with the open meetings law.

► **ROLL CALL AND MILEAGE**

<u>P</u> Deanna Heiman	<u>A</u> Doug Dicus	<u>A</u> Marty Hallock
<u>P</u> Rhonna Casey	<u>P</u> Rick Eloranta	<u>P</u> Cheryl Ploeckelman
<u>P</u> Valorie Kulesa	<u>P</u> Rozanne Traczek	<u>P</u> Corey Grape
<u>A</u> Jordan Franklin	<u>A</u> Russell Dean	

► **FINANCIAL REPORTS**

Randy Bowe reviewed the financial reports with the Board of Control. Motion by Rozanne Traczek and seconded by Deanna Heiman to approve the treasurer's recommendation of issuing CESA checks numbered 65907 through 66133; and the October 2013 Reconciliation Statements. Motion Carried.

The Board had a brief discussion regarding fraud prevention related to the level of detail provided in the check register and their local board procedures. It was suggested that this topic be discussed at the January Board of Control meeting when the auditors are present.

► **CONSENT AGENDA**

- A. Minutes: Board of Control Meeting – October 10, 2013
- B. Employment:
 - B.1 Peter Olson, School Psychologist, Start Date 10/30/13
 - B.2 Daniel Krenzer, School Psychologist, Start Date 10/29/13
 - B.3 Jennifer Kohlenberg-Everhart, EHS Consultant, Resignation 12/6/13
- C. Out of State Travel:
 - C.1 Shyre Mann, NASP Annual Convention, Washington DC, February 18-21, 2014

Motion by Deanna Heiman and seconded by Val Kulesa to approve the consent agenda as presented. Motion carried.

► **REPORTS AND DISCUSSION ITEMS**

1. 10 Year Building/Site Plan

Mike Haynes distributed and reviewed the 10 Year Building and Site Plan, which has been developed in order to manage projected repairs and upgrades. He thanked Randy Bowe and the Facility Management Department for their contribution to the plan.

2. Instructional Services Department Update

Candy Lund, Instructional Services Director, gave a department update which included information regarding department staffing, a new evaluation system, service contracts, Educator Effectiveness, Common Core State Standards, and the Next Generation Science Standards.

One of the challenges faced this year was the recruitment of highly qualified part-time individuals to meet the needs of districts as a result of the growth in service contracts. The IS Ad Hoc Committee will be meeting to review the staffing needs and related costs for next year.

► **ACTION ITEMS**

1. Consider Approval of First Reading of Policies in Section 300 Programs and Services and Section 400 Students

- A. Policy 320 Programming and Services (New)
- B. Policy 320.1 Contractual Procedures (Revised)
- C. Policy 321 School Calendar (New)
- D. Policy 348 Student Records (Revised)
- E. Policy 362 Instructional Media Center (New)
- F. Policy 362.1 Parental Access to Instructional Material (New)
- G. Data Processing Policy (Delete)
- H. Policy 412 Section 504/ADA Prohibition Against Discrimination Based on Disability (New)

Connie Wislinsky reviewed the first reading of the policies listed above with the Board of Control and asked for feedback. The second reading will take place at the December 12th meeting.

Motion by Val Kulesa and seconded by Rozanne Traczek to approve the first reading of Policies in Section 300 and 400 as presented. Motion carried.

2. Consider Approval of the Updated Interagency Agreement Between CESAs 5, 7, and 10 (Regional Computer Center) for Provision of Student and Financial Software Support

CESA 10, along with CESAs 5 and 7 (the three CESAs comprising the "Regional Computer Center") has been working with Infinite Campus (the new statewide student information system vendor) to prepare to assist districts as they implement Infinite Campus and to provide ongoing technical support.

The Regional Computer Center has existed since 1980 and most recently has been the collaborative effort that provided support for Alio. The last modification to the RCC agreement was approved on June 11, 2009.

Motion by Deanna Heiman and seconded by Rozanne Traczek to approve the Regional Computer Center Interagency Agreement for the Provision of Student and Financial Software Support as presented. Motion Carried.

3. Consider Approval of Strategic Plan

Mike Haynes reviewed the action plans included in the Board packets which were relatively similar to the drafts shared in October. Since then, the plans have been shared with the PAC and to date there has only been positive feedback. Additional activities that support the plans may be added in the future.

Departments are in the process of developing their own goals to support the plan as well. Mike reported that the Transparency Survey sent to CESA 10 employees and district business managers has been completed. The feedback was quite helpful and provided room for improvement.

Board members asked administration to consider providing similar services to districts as needed.

Motion by Val Kulesa and seconded by Cheryl Ploeckelman to approve the strategic plan as presented. Motion carried

4. Consider Approval of Performance Contracts for Columbus, Fort Atkinson, and Birchwood School District

Motion by Val Kulesa and seconded by Rhonna Casey to approve the performance contracts for the Columbus, Fort Atkinson, and Birchwood School Districts and enter into other agreements as needed in order to fulfill the contract obligations.

► OTHER ORGANIZATIONAL BUSINESS WHICH MIGHT LEGALLY COME BEFORE THE BOARD

Rick Eloranta, Deanna Heiman and Mike Haynes attended the Wisconsin Rural School (WiRSA) Conference this week. Rick encouraged member districts to consider joining and participating in the many worthwhile events sponsored by WiRSA. Rick also received a compliment from an area superintendent regarding the outstanding leadership Mike Haynes has provided to the CESA 10 members. Deanna said she has also received compliments regarding Mike's leadership while attending WASB events.

Deanna reported that the WASB Policy and Resolution Committee finalized the resolutions that will be presented to the Delegate Assembly at the State Education Conference in January. Each district's vote provides an opportunity to guide the association's legislative agenda.

Motion by Valorie Kulesa and seconded by Rozanne Traczek to adjourn the meeting at 8:28 p.m. Motion carried.