

# REGULAR MEETING MINUTES

**CESA 10 Board of Control**  
Thursday, July 11, 2013



*Where service and leadership unite.*

## ► CALL TO ORDER

The meeting was called to order by Marty Hallock at 7:00 p.m. The meeting was properly noticed and was in compliance with the open meetings law.

## ► ROLL CALL AND MILEAGE

<u>P</u> Deanna Heiman	<u>A</u> Doug Dicus	<u>P</u> Marty Hallock
<u>P</u> Rhonna Casey	<u>P</u> Rick Eloranta	<u>P</u> Cheryl Ploeckelman
<u>P</u> Valorie Kulesa	<u>P</u> Rozanne Traczek	<u>P</u> Corey Grape
<u>P</u> Jordan Franklin	<u>P</u> Russell Dean	

## ► FINANCIAL REPORTS

Motion by Deanna Heiman and seconded by Val Kulesa to approve the treasurer's recommendation of issuing CESA checks numbered 64803 through 65370 (voided checks #64541 and #65136) and, the June 2013 Reconciliation Statements. Motion Carried.

## ► CONSENT AGENDA

- A. Minutes: June 13, 2013 Board of Control Meeting
- B. Employment:
  - B.1 Tim Fehr, Student Software Consultant, Resignation, June 30, 2013
  - B.2 Erica Paulsen, Speech and Language Pathologist, Resignation, June 30, 2013
  - B.3 Jackie Giedd, Project SEARCH Instructor, Resignation, June 30, 2013
  - B.4 Erin Bunten, School Psychologist, Resignation, June 30, 2013
  - B.5 Anna Durski, School Psychologist, Resignation, June 30, 2013
  - B.6 Misti Trowbridge, District Director, Hire, July 1, 2013
  - B.7 Jacqueline Schira, District Director, Hire, August 21, 2013
  - B.8 Kristen Gundry, Assistant Director of Special Education, Hire, July 29, 2013
  - B.9 Heidi Decker-Maurer, Communications Specialist (RtI Center), Hire, July 22, 2013
  - B.10 Sarah Lipke, Media and Technology Integration Specialist, Hire, August 21, 2013
  - B.11 David Rheineck, Energy Advisor, Hire, July 2013
- C. Out of State Travel:
  - C.1 Lorna Margenau, National PBIS Forum, October 9-11, 2013, Rosemont, IL

Motion by Val Kulesa and seconded by Rozanne Traczek to approve the consent agenda as presented. Motion Carried.

## ► REPORTS AND DISCUSSION ITEMS

### 1. Opportunity to Transition to Electronic Board Materials

Administrator Haynes asked the Board for their feedback regarding electronic board materials. Many boards are transitioning to paperless meetings, using one of many web-based platforms. These platforms enable board materials that would usually be included in the monthly board packet to be uploaded to a secure site where board members could access the materials at home and also at the meeting. Typically there is a fee for such a service; however as a result of our relationship

with CESA 7, we have an opportunity to do so at no cost. The advantages of paperless meetings include, but are not limited to the elimination of copying and postage and the ability to access materials earlier without having to rely on the postal service. An effective transition to paperless meetings would require the provision of a mobile computing device such as an iPad and ensure that all members have dependable access to the internet. Board members discussed the advantages and disadvantages of electronic materials, equipment needs and access to the internet based on geographic location. Additional information will be brought back to board next month for further discussion.

► **ACTION ITEMS**

**1. Consider Recommendation to Approve the Final Service Contracts for 2012-13**

Administrator Haynes reviewed the final service contract comparison from 2011-12 to 2012-13. For 2012-13, there was a reduction of \$1.2 million in service contracts compared to 2011-12. In many cases, the reduction of services was a result of moving the personnel contract for a service from CESA 10 to the district. This was mostly a result of the collective bargaining changes between 2011-12 and 2012-13.

Motion by Cheryl Ploeckelman and seconded by Val Kulesa to approve the final service contracts for 2012-13. Motion Carried.

**2. Consider Recommendation to Approve the Initial Service Contracts for 2013-14**

The initial service contracts for 2013-14 are \$345,247 less compared to the final 2012-13 service contracts; however, much of that loss represents actual personnel costs that are either eliminated or transferred to the payroll at specific districts. Administrator Haynes noted that agency-wide revenues and expenditures will be shared with the board in the near future.

Motion by Deanna Heiman and seconded by Cheryl Ploeckelman to approve the initial service contracts for 2013-14. Motion Carried.

**3. Consider Recommendation to Approve the First Reading of Policies in the 200 Series**

- A. Policy 210 Agency Administrator Job Description
- B. Policy 221 Recruitment and Employment of Agency Administrator
- C. Policy 224 Board of Control and Agency Administrator Relationship
- D. Policy 225 Agency Administrator Evaluation
- E. Policy 250 Administrative Operations
- F. Policy 251 Administrative Organization
- G. Policy 252 Advisory Committees
- H. Policy 253 Policy Implementation
- I. Policy 254 Staff Job Descriptions

Connie Wislinsky reviewed the first reading of the policies listed above with the Board and noted recommended revisions for the second reading which will be presented at the August meeting.

Motion by Deanna Heiman and seconded by Cheryl Ploeckelman to approve the first reading of policies in the 200 series with the recommended revisions. Motion Carried.

**4. Consider Recommendation to Approve the Performance Contracting Agreement with the School District of Crandon**

The Board was asked to approve a performance contract with the School District of Crandon for the upgrade of their current lighting system and a roofing system upgrade. The estimated project cost is \$870,429.29 resulting in an estimated contract price of \$89,374.

Motion by Rick Eloranta and seconded by Val Kulesa to approve the Performance Contracting Agreement with the School District of Crandon as presented. Motion Carried.

**5. Consider Recommendation to Authorize the Agency Administrator to Enter into Performance Contracting Agreements with Advanced Notification to the Board of Control.**

No action taken on this item.

**► OTHER ORGANIZATIONAL BUSINESS WHICH MIGHT LEGALLY COME BEFORE THE BOARD**

No other organizational business.

Motion by Rick Eloranta and seconded by Val Kulesa to adjourn the meeting at 9:00 p.m. Motion Carried.