



# BOARD OF CONTROL REGULAR MEETING MINUTES January 10, 2013

## 1. Call to Order

The meeting was called to order by Marty Hallock at 7:00 p.m.

## 2. Roll Call and Mileage

<u>  P  </u> Deanna Heiman	<u>  P  </u> Keith Herrmann	<u>  P  </u> Marty Hallock
<u>  P  </u> Rhonna Casey	<u>  P  </u> Rick Eloranta	<u>  P  </u> Cheryl Ploeckelman
<u>  A  </u> Valorie Kulesa	<u>  P  </u> Rozanne Traczek	<u>  P  </u> Corey Grape
<u>  P  </u> Jordan Franklin	<u>  P  </u> Troy Thomas	

## 3. Financial Reports

Motion by Jordan Franklin and seconded by Deanna Heiman to approve the treasurer's recommendation of issuing CESA checks numbered 63353 through 63622 (voided checks #62466, #63145, #61642, #63262; and, the December 2012 Reconciliation Statements. Motion Carried.

## 4. Consent Agenda

- A. Minutes: December 13, 2012 Board of Control Regular Meeting
- B. Employment: None
- C. Out of State Travel:
  - Luke Schultz, Minnesota School Board Leadership Conference, January 17
  - Steve Craker, Minnesota School Board Leadership Conference, January 17
  - Charlie Schneider, Minnesota School Board Leadership Conference, January 17
  - Tad Beeksma, Minnesota School Board Leadership Conference, January 17

Motion by Rick Eloranta and seconded by Rozanne Traczek to approve the consent agenda as presented. Motion Carried.

## 5. Reports and Discussion Items

- A. Agency Administrator's Report

Administrator Haynes reported that while traditional negotiations are no longer necessary as a result of Act 10, it will be important to establish a timeline and process for the determination of staffing levels, contracts, wages and benefits. This would allow time to engage with each staff group. An initial recommendation regarding the process and timeline for the decision-making process was reviewed. The Board will be asked to consider a final recommendation at the February 14<sup>th</sup> meeting. In addition, a proposal for an administrator evaluation tool will be shared with the Board of Control at the February 14<sup>th</sup> meeting.

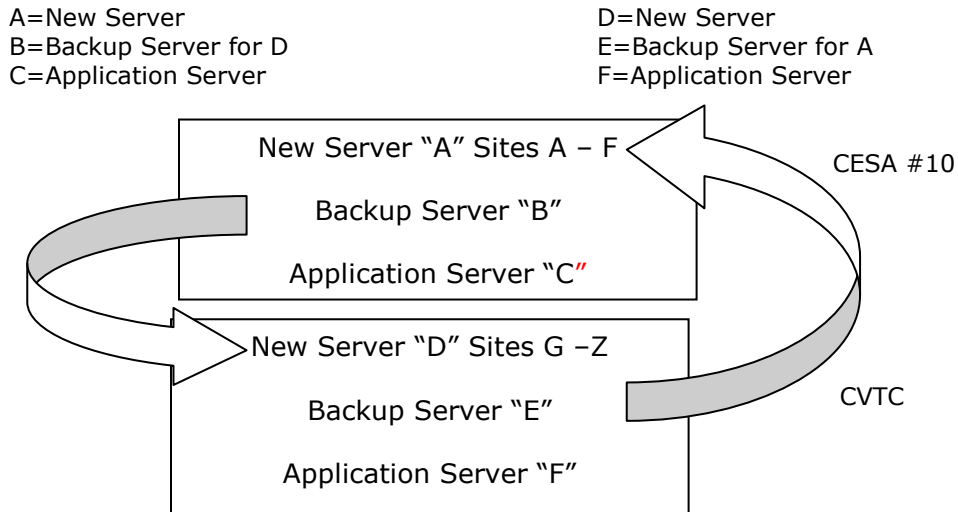
- B. Facilities Management

Charlie Schneider shared a brief update regarding the Focus on Energy program as well as options for the future. A summary of the CESA 10 Focus Energy Budget from 2010-2013 was reviewed and a 2012-13 Placemat of the Facilities Management Department was shared.

**6. Consider Server Purchase**

Randy Bowe reported that CESA 10 currently hosts 39 Alio financial sites on the server farm (32 Schools, 5 CESA's and 2 Municipalities). The districts/organizations served by this program rely on CESA 10 to ensure the integrity and safety of the data; however, there is not a disaster recovery plan in case of a fire, tornado or server failure. In fact, there is a greater possibility of a server failure, which makes this a priority. As a result, establishing an off-site back-up at CVTC in Eau Claire is currently in the works.

The current production servers will become the backup servers, again one located at CESA 10 and the other at CVTC. The current servers are Dell, a decision made based both on previous pricing as well as staff experience and recommendation regarding technical support. Historically Dell is less expensive than Hewlett Packard and since these machines communicate extensively with each other, it is recommended that the brands remain the same.



Because of the age of the existing servers as well as the responsibility to ensure that customer data is secure, the Board is being asked to approve the purchase of two servers at an estimated cost of \$19,000. The purchase would be charged to the fund balance for this project and be depreciated over three years. Jordan Franklin suggested that a migration plan be in place prior to making additional investments.

Motion by Jordan Franklin and seconded by Deanna Heiman to allow up to \$25,000 in server upgrades. Motion Carried.

**7. Consider Resolutions Pertaining to Election Requirements for 403b and 457b Amendments**

In accordance with IRS regulations, the agency must amend the 403(b) and 457(b) plan documents. Proposed resolutions were distributed and reviewed. Motion by Deanna Heiman and seconded by Rick Eloranta to approve the resolutions as presented. Motion Carried.

**8. Strategic Planning and Visioning Workshop**

Mr. Michael Schoch facilitated a strategic planning and visioning workshop with the Board of Control and CESA 10 administration. The workshop included an overview of the process and the development of belief statements.

**9. Other Organizational Business Which Might Legally Come Before the Board**

The Board of Control Executive Committee will meet at 6:30 p.m. on February 14<sup>th</sup> to review the 2011-12 Audit Report.

**10. Adjourn**

Motion by Rick Eloranta and seconded by Troy Thomas to adjourn the meeting at 10:09 p.m. Motion Carried.