



BOARD OF CONTROL REGULAR MEETING MINUTES September 13, 2012

1. Call to Order

The meeting was called to order by Marty Hallock at 7:08 p.m.

2. Roll Call and Mileage

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| <u>A</u> Deanna Heiman | <u>P</u> Keith Herrmann | <u>P</u> Marty Hallock |
| <u>P</u> Rhonna Casey | <u>P</u> Rick Eloranta | <u>P</u> Cheryl Ploeckelman |
| <u>P</u> Valorie Kulesa | <u>P</u> Rozanne Traczek | <u>A</u> Corey Grape |
| <u>P</u> Jordan Franklin | <u>P</u> Troy Thomas | |

3. Financial Report

Motion by Jordan Franklin and seconded by Rozanne Traczek to approve the treasurer's recommendation of issuing CESA checks numbered 62247 through 62524 (voided checks #60379 and #62281); and, the August 2012 Reconciliation Statements. Motion Carried.

4. Consent Agenda

A. Minutes: August 9, 2012 Board of Control Regular Meeting

B. Employment:

New Hires:

- Ellen Lipinski, Speech and Language Pathologist, .40 FTE, August 22, 2012
- Rachel Denning, Educational Support Professional, 1.0 FTE, RtI Center, August 27, 2012
- Shane Sanderson, Instructional Aide, Flambeau School District, .90 FTE
- Jill Welke, Paraprofessional, Osseo-Fairchild School District, .38 FTE
- Mary Ann Powers, School Psychologist, New Auburn School District, .40 FTE

Transfers

- Heather Langreck, .50 FTE Speech and Language Aide, transferring to a .50 FTE Itinerant Early Childhood Teacher position, Neillsville School District, August 29, 2012

Resignations:

- Sara Ollmann, School Psychologist, August 16, 2012
- Jan Adams, Instructional Media Center Director, September 13, 2012
- Tina Bohlinger, Paraprofessional, Osseo-Fairchild School District
- Sheila Kersten, Paraprofessional, Osseo-Fairchild School District

C. Out of State Travel:

- Mary Kampa, Division on Career Development and Transition Regional Conference, October 22-26, Denver Colorado.
- Becky Kowalczyk, Closing the Gap Conference, October 16-19, Minneapolis, MN.
- Jennifer Kohlenberg-Everhart, Site Visit and Staff Development Training at Iowa State University with US EPA Region 7 representative. Date to be determined.

Motion by Jordan Franklin and seconded by Val Kulesa to approve the consent agenda as presented. Motion Carried.

5. Reports and Discussion Items

A. Agency Administrator's Reports

- a. The Transition Plan was distributed to Board Members. Administrator Haynes has met with 23 out of 29 superintendents and is scheduling meetings with state legislators. He has received positive feedback from the superintendents and said it's been a great learning experience.
- b. Administrator Haynes shared a timeline and recommended that the strategic planning process begin in November with the development of a vision statement. A request for proposals was sent to the following facilitators based on feedback from district administrators:
 - Bruce Miles, Big River Group, LLC
 - Dan Burns, Chippewa Valley Technical College
 - Richard Fields, Retired Staff Development Specialist, Eau Claire Area Schools
 - Howard Feddema, Cambridge Strategic Services
 - Michael Schoch, Retired Superintendent, Chippewa Falls School District
 - Stu Waller, Neola, Inc.

Three proposals have been received to date. Copies of each proposal and a recommendation will be presented to the Board in October.

- c. As of today, 27 of the 29 districts have indicated their interest in participating in the Race to the Top Grant. The CESA leadership team is very impressed with the response. The three levels of participation were shared with the Board as well as a "Memorandum of Understanding" which will need to be signed by each participating district and CESA 10. This document was developed internally based on the guidelines provided in the grant application and is under review by our attorney. A planning meeting is scheduled for September 14. There is a lot of competition for this grant; however, even if we are not successful, it's time well spent. Superintendents will be asking their school boards and union leadership to sign the MOU by October 11. In addition, all local government leaders will be given an opportunity to review the grant prior to submission. The deadline for submission is October 30.

B. Energy Management Work Outside of Wisconsin

Charlie Schneider thanked the Board members who were able to attend the staff kick off in August. He received great feedback from his staff members.

A press release regarding energy savings to school districts was distributed to the Board.

An opportunity has developed for members of the Facilities Management Department to work in Michigan from October through November/December. The contracted work includes identifying low cost or no cost savings to schools and commercial clients of Efficiency United. Efficiency United offers energy conservation and optimization services, similar to Wisconsin's Focus on Energy. Members of the Facilities Management team have volunteered to work out-of-state and will rotate shifts. The revenue will cover the cost of two full-time employees for the year. CESA 10 attorneys indicated that taking our services across state lines is in compliance with the statute governing CESAs as long as the same service has been provided to schools in Wisconsin. The Board supported the limited-term contract.

6. Consider Recommendation Pertaining to Employee/Retiree Insurance

As previously reported, the special pay plans are intended to bridge the gap between the contribution that will be made toward three retirees' health care plans and the amount set forth in their last contract with CESA 10.

The agreements were revised based on feedback from the retirees and our attorney. Two of the three retirees have accepted the terms of the agreement. If a retiree refuses to sign the agreement, a 1099 will be issued and the retiree will be taxed on the benefit. Administrator Haynes recommended that the Board approve all three agreements with nominal adjustments if supported by our attorney.

A motion by Rick Eloranta and seconded by Jordan Franklin was made to approve all three agreements as written with latitude for nominal changes approved by our attorney. Motion Carried.

7. Consider Recommendation Pertaining to Board Policy

Administrator Haynes reported that the content in the policy manual has not been reviewed or revised for more than a decade. The first step in the revision process is to adopt a numbering system, such as the Wisconsin Association of School Board Coding System. The primary rationale for this step is to ensure that as new policies become required or are required to be modified, we can efficiently obtain and then insert those items in accordance with widely-used organizational structures by other public schools. Any revisions and new policies will be brought to the board for first and second readings.

Motion by Val Kulesa and seconded by Rhonna Casey to approve the transition to the WASB numbering/organizational system. Motion Carried.

8. Consider Approval of the Wisconsin Records Retention Schedule

Randy Bowe indicated that records in the warehouse are anywhere from 20 to 40 years old. In order to alleviate space on our shelving units, he asked the Board to consider adopting the Wisconsin School District Records Retention Schedule. As part of the process, the Notification of Adoption of the Records Retention Schedule has to be sent to DPI and the State Historical Society for approval.

Motion by Rick Eloranta and seconded by Rhonna Casey to approve the application to implement the Wisconsin Records Retention Schedule. Motion Carried.

9. Nomination of Board Member to the Wisconsin Rural Schools Alliance

The Wisconsin Rural Schools Alliance will be conducting the first election of a permanent Board of Directors this fall. Each region of the state will elect one administrator, one board of education member, one teacher and one CESA representative to the Board of Directors. The four regions are:

- Region 1 - CESAs 1, 5, 6, 7
- Region 2 - CESAs 2, 3, 4
- Region 3 - CESAs 10, 11
- Region 4 - CESAs 8, 9, 12

The elected Board will appoint one college/university representative, one technical college representative and one public library system representative.

Each CESA is entitled to three votes in this election. Certified electors must include one administrator, one board of control member and one director/teacher. Therefore, it is recommended that the first two elector spots be filled by the Agency Administrator and the Director of Business Services (Randy Bowe). The Board slot needs to be determined.

Motion by Jordan Franklin and seconded by Troy Thomas to close nominations and cast a unanimous ballot for Cheryl Ploeckelman to serve as a certified elector for the Wisconsin Rural School Alliance. Motion Carried.

10. Other Organizational Business Which Might Legally Come Before the Board

- Marty reminded the Board to have their photo taken for the CESA 10 website.
- The asbestos inspection has been completed on the cottage and demolition is expected to begin in October.
- Marty highly recommended that board members attend the kick off next year.

11. Adjourn

Motion by Val Kulesa and seconded by Rozanne Traczek to adjourn the meeting at 8:10 p.m.
Motion Carried.

UPCOMING BOARD OF CONTROL MEETINGS
October 11, 2012, 7:00 p.m., Regular Board Meeting
November 8, 7:00 p.m., Regular Board Meeting
December 13, 6:30 p.m. Regular Board Meeting/Dinner