



**BOARD OF CONTROL
REGULAR MEETING MINUTES
May 10, 2012**

1. Call to Order

The meeting was called to order by Marty Hallock at 6:58 p.m.

2. Roll Call and Mileage

<u>P</u>	Deanna Heiman	<u>P</u>	Keith Herrmann	<u>P</u>	Marty Hallock
<u>P</u>	Rhonna Casey	<u>P</u>	Rick Eloranta	<u>A</u>	Becky Hinzmann
<u>P</u>	Valorie Kulesa	<u>P</u>	Rozanne Traczek	<u>A</u>	Corey Grape
<u>P</u>	Jordan Franklin	<u>P</u>	Troy Thomas		

Also in attendance were Larry Annett, Randy Bowe, Charlie Schneider, and Connie Wislinsky.

3. Action Items

A. Financial Report

Larry Annett announced that the OPEB audit will be completed for the August Board of Control meeting and he is hopeful that our OPEB liability will be fully funded. Troy Thomas asked how the funds would be managed once the Agency is fully funded; Larry will contact the Agency's financial advisors regarding the management of the funds.

Motion by Rick Eloranta and seconded by Val Kulesa to approve the treasurer's recommendation of issuing CESA checks numbered 60934 through 61247 and, the April 2012 Reconciliation Statements.

B. Consent Agenda Items

B.1 Minutes:

April 19, 2012 Board of Control Regular Meeting with an amendment to Item 6 – Other Organizational Business to include training opportunities for Michael Haynes such as, but not limited to, the New Superintendent's Workshop and the CESA Statewide Network.

B.2 Employment:

Resignations:

1. Don Keck, Key Account Advisor, Last Day of Work June 30, 2012

Voluntary Reduction:

1. Neil Howell, Energy Advisor, reduction to .60 FTE, May 14, 2012

New Hires:

1. Christopher Seitz, Energy Advisor, Start Date May 14, 2012

2. Luke Krumenauer, Environmental, Health, & Safety Technician, Start Date May 21, 2012

Motion by Deanna Heiman and seconded by Rozanne Traczek to approve the consent agenda with the amendment to the minutes as noted above. Carried by a unanimous roll call vote.

C. CESA 10 Representative Nomination to the School District Boundary Appeal Board

Motion by Deanna Heiman and seconded by Rick Eloranta to nominate Rick Eloranta to the School District Boundary Appeal Board. Carried by a unanimous roll call vote.

D. Parameters for Employee Compensation for 2012-2013.

Administration recommended a process to distribute compensation for the 2012-13 contract year. The plan will create a pool of funds based on the consumer price index of 3.16% multiplied by each employee's current salary. The pool of funds would be proportionately divided amongst the departments and the directors would determine the distribution for their own department.

Preliminary insurance premium increases are expected to increase 4-5% in 2012-2013. The annual agency contribution per employee for health insurance is capped at \$10,000/single or \$20,000/family for certified staff and employees pay the difference. Therefore, any increase to insurance premiums would be assumed by the employee unless the cap is increased.

After some discussion regarding how to calculate the increase (base vs. actual salary), the Board set the salary increase at 2% of the base using the WASB approved method, which is to move employees back to the BA lane + steps (except for those position that require a master's degree – e.g. school psychologists).

4. Discussion Items

- A. Employee Handbook. Larry Annett reviewed Part IV – Employment Practices and Expectations of the proposed Employee Handbook. The Board had an opportunity to provide feedback which will be incorporated into the final document.
- B. Transition Suggestions. The following staff development opportunities will be made available to Mike Haynes as part of the transition:
 - a. May 18, 2012 – Office time with Larry
 - b. June 25-26 – CESA Statewide Network Meeting
 - c. June 27-28 – Office time with Larry
 - d. New Superintendent Workshops (WASDA – 4 meetings/year)
 - e. New CESA Administrator meetings with Jesse Harness
- C. Annual Convention Suggestions. Marty asked the Board to bring suggestions for the annual convention to the June meeting. The Board agreed that educating the delegates on the services that CESA provides to districts should be a priority. Some of the ideas included:

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- a. Department specific sessions – 10 minutes each – delegates could pick three
- b. Agency administrator – 15 minutes for introduction
- c. Short video clips on various agency topics – available on through Moodle or website to delegates and other district board members. These clips could be viewed on the web at district board meetings.

5. Other Organizational Business Which Might Legally Come Before the Board

The June 14, 2012, Board of Control meeting will be held at Mona Lisa's restaurant in Eau Claire.

Motion by Deanna Heiman and seconded by Val Kulesa to adjourn the meeting at 8:50 p.m.
Motion carried.

UPCOMING MEETINGS – CESA 10, 725 W Park Avenue, Chippewa Falls, WI 54729

June 14, 2012, 6:30 p.m. Regular Board Meeting followed by Board Dinner, Mona Lisa's, Eau Claire
July 12, 2012, 7:00 p.m., Regular Board Meeting, CESA 10 Office