



**BOARD OF CONTROL  
REGULAR MEETING MINUTES  
July 12, 2012**

1. Call to Order

The meeting was called to order by Rick Eloranta at 7:06 p.m.

2. Roll Call and Mileage

<u>P</u>	Deanna Heiman	<u>P</u>	Keith Herrmann	<u>P</u>	Marty Hallock
<u>P</u>	Rhonna Casey	<u>P</u>	Rick Eloranta	<u>P</u>	Becky Hinzmann
<u>P</u>	Valorie Kulesa	<u>P</u>	Rozanne Traczek	<u>P</u>	Corey Grape
<u>P</u>	Jordan Franklin	<u>P</u>	Troy Thomas		

Also in attendance were Mike Haynes, Attorney Steve Weld, Randy Bowe, Charlie Schneider, Candy Lund and Connie Wislinsky.

3. Action Items

A. Financial Report

Administrator Haynes reviewed the financial reports. There was nothing out of the ordinary to report for the general checking account and self-funded insurance account. The Other Post-Employment Benefit Trust Fund moderate risk account generated \$48,000 in additional revenue and the fixed interest account had a net increase of \$2,100. The cost for retirees from July, 2011 – May 2012 was \$191,000. There was an overall decrease in utilization of health insurance from 2010-11 to 2011-12. Overall claims were down \$240,000 from the previous year.

Motion by Deanna Heiman and seconded by Jordan Franklin to approve the treasurer's recommendation of issuing CESA checks numbered 61643 through 62004 (voided checks #60465, #61640, #61653) and, the June 2012 Reconciliation Statements.

B. Consent Agenda Items

B.1 Minutes: June 14, 2012 Board of Control Regular Meeting

B.2 Employment:

New Hires:

- Kent Smith, Positive Behavioral Interventions and Supports (PBIS) Regional Technical Assistance Coordinator, 1.0 FTE, July 1, 2012
- Dale Steinke, Van Driver, Hourly Employee, August 14, 2012

Resignations:

- Micaela Smith, Visually Impaired Teacher has accepted a teaching position in the Hudson School District. Micaela has been with CESA 10 since August of 2009.

B.3 Out of State Travel:

- Jennifer Everhart, Environmental Protection Agency School Integrated Pest Management Grant Collaboration, August 7-9, 2012, Dallas, TX
- Lance Gregorich, Project Designer Training, September 16-17, 2012, White Bear Lake, MN
- Mary Ann Kouba, Human Resource System Training (Planning and Implementation), July 30-August 5, 2012, Utah
- Mary Ann Kouba, Human Resource System Training (Payroll Processing), August 13-19, 2012, Utah

B.4 Final Service Contracts for 2011-2012

Administrator Haynes reviewed the final budget comparison from 2010-11 to 2011-12. There was a 2% (\$130,000) decrease in services purchased in 2011-12.

B.5 Initial Service Contracts for 2012-2013

Administrator Haynes reviewed the contracts for 2012-13 noting the reduction of approximately \$1.3 million due to a decrease in services purchased by 15 CESA 10 districts and 2 non CESA 10 districts. Several districts moved personnel contracts from CESA 10 to their district as a result of the changes to collective bargaining. CESA 10 does not project a loss of fund equity since there was a corresponding reduction in expenses. An example of how expenses were reduced in the Instruction Services Department was shared with the Board. In addition, Administrator Haynes assured the Board that he would look into other ways to reduce expenses and avoid cost shifting within the organization.

Motion by Jordan Franklin and seconded by Val Kulesa to approve the consent agenda as presented. Carried by a unanimous voice vote.

4. Discussion Items

- A. Transition Plan. In reference to the transition plan that has been shared with the Board of Control, Administrator Haynes has met with the Directors and meetings are being scheduled with the superintendents over the next several weeks. He also asked to meet with each Board member for approximately 30-45 minutes.
- B. Annual Convention. The Annual Convention is Thursday, August 2, at 7:00 p.m. Todd Berry, President of the Wisconsin Taxpayer Alliance will be the guest speaker. A brief biography regarding Mr. Berry was included in the Board packets.
- C. Focus on Energy Update. Charlie Schneider updated the Board on the organizational chart for his department and department changes that were made for 2012-13. As of today, Franklin Energy (prime contractor) has not provided Focus on Energy (subcontractor) with a contract or official authorization to commence work for the current fiscal year. Mr. Schneider and Administrator Haynes have had several meetings and conference calls with Franklin Energy and a meeting with the CEO has been scheduled. The CEO of Franklin Energy feels confident that we will have a contract by July 31. The risk of working without a contract is \$130,000 per month in labor. While a contract is not in force, Franklin Energy has been making their monthly payments to CESA 10 in a timely manner.

Mr. Schneider and Administrator Haynes recommended that Focus on Energy continue to provide services through the end of July without a contract and the Board supported that recommendation.

5. Notice of Closed Session §19.85 (1)(c)

Convene to closed session as per WI Statutes §19.85 (1)(c)(f) and (a) to preliminarily consider an employment matter which if discussed in public could have an adverse impact on the reputation of an employee and to confer with legal counsel who is providing oral or written advice on litigation which the CESA is likely to become involved.

Val Kulesa moved, seconded by Deanna Heiman to convene to closed session, carried by a roll call vote.

Val Kulesa moved, seconded by Rozanne Traczek to reconvene to open session, carried by a roll call vote.

Jordan Franklin moved, seconded by Rick Eloranta to support the terms of the proposal as presented if it is accepted, signed, and returned by the deadline. If the proposal is declined, the employee's earned vacation and sick pay will be disbursed in July. Carried by the following roll call vote: Ayes: Heiman, Casey, Kulesa, Franklin, Herrmann, Eloranta, Thomas, Hallock, Hinzmann, Grape.

6. Other Organizational Business Which Might Legally Come Before the Board

Administrator Haynes reported that the rental home located near the rear parking lot is vacant and would require extensive remodeling to make it livable. Therefore, Randy Bowe is in the process of securing demolition bids which will be presented to the Board for future consideration.

Chairperson Hallock confirmed the moving expenses for Administrator Haynes and the Board agreed to pay the moving company directly.

Motion by Jordan Franklin and seconded by Corey Grape to adjourn the meeting at 8:40 p.m. Motion carried.

**UPCOMING MEETINGS**

August 2, 2012, 7:00 p.m. Annual Convention, CESA 10 Office  
August 2, 2012, Organizational Meeting following Annual Convention, CESA 10 Office  
August 9, 2012, 7:00 p.m. Regular Board Meeting, CESA 10 Office  
August 22, 2012, 8:00 a.m. Staff Kick-Off, CESA 10 Office