

COLLEGES
ONLINE

An online Associate of Arts & Science degree

**HIGH SCHOOL SPECIAL/YOUTH OPTIONS PROGRAM
APPLICATION GUIDELINES and PROCEDURES**

1. High School Special/Youth Options Program students should have a minimum 3.2 high school gpa (grade point average), have taken a college preparatory curriculum at the high school and be prepared to successfully complete college level work. High School Special/Youth Options students are limited to 1-2 courses each semester. Exceptions may be made for seniors only.
2. High School Special/Youth Options Program students will be required to take the UW System English and mathematics placement tests prior to registering for English and mathematics courses and for courses that require certain levels of English and mathematics as prerequisites.
3. Enrollment in courses with UW Colleges Online is subject to availability of space. Admission to the Youth Options Program does not guarantee space is available in a particular course.
4. In applying for admission, submit to **UW Colleges Online** Student Services Office the following:
 - A. **Youth Options Program Students:** A completed/signed PI 8700A form. Must include the signature authorizing course and grade release. Or...
High School Special Students: A completed/signed UW Colleges Online High School Special Student Application. Must include the signature authorizing course and grade release.
 - B. A completed UW System Special Student Application accessible at this link:
<http://apply.wisconsin.edu>
 - Select the 3rd application choice: "Special Student Apply On-line"
 - Select the campus: "UW Colleges Online"
 - C. An official high school transcript
 - D. ACT scores (if available)

Paper documents should be sent to:

UW Colleges Online
780 Regent Street
PO Box 8680
Madison, WI 53708-8680

5. Once admitted, a High School Special/Youth Options Program student is expected to adhere to all institution policies and procedures as published in the UW Colleges Catalog, Student Handbook, and as posted on the UWC Online website: www.online.uwc.edu. These include, but are not limited to, UWC Online drop, withdrawal, tuition refund, grading and attendance policies. In addition, all students must comply with the rules set forth by instructors.
6. All course work taken by a High School Special/Youth Options Program student with UW Colleges Online will be recorded and transcribed as UW Colleges credit. Such course work will become part of the student's permanent university record and may affect subsequent admission eligibility to postsecondary institutions.
7. If a student drops a course or withdraws from the University, the party responsible for payment of tuition and fees will be responsible for all costs incurred to the date of the drop/withdrawal based on the University's refund policy.

UW COLLEGES ONLINE

CESA 10/HIGH SCHOOL SPECIAL APPLICATION

Complete this form if you are currently enrolled in high school and wish to enroll for undergraduate courses with UW Colleges Online. Instructions and general information are provided on a separate sheet titled APPLICATION GUIDELINES AND PROCEDURES, which should be attached to this form. Please carefully read the attached information sheet before completing any part of this form.

All students must complete both this form **and the UW System Special Student Electronic Application** (<http://apply.wisconsin.edu>) for each term you wish to enroll with UW Colleges Online.

SECTION I - STUDENT INFORMATION (to be completed by the student) Please Type or Print in Ink

Applying for: Fall Semester Year: _____ Spring Semester Year: _____ Summer Session Year: _____

Social Security Number: _____ - _____ - _____

1. Name: _____
Last name First name Middle name

2. Permanent Address _____
Street/RFD City State Zip

3. Home phone number: () _____ - _____ E-mail address: _____

4. Gender: Male Female Date of birth: _____
Mo Day Yr

5. Name of parent(s) and Address: _____
 (if different permanent address): _____

I certify that the information in this application is true and complete to the best of my knowledge. I understand that inaccurate information may affect my eligibility to enroll with UW Colleges Online. If I enroll with UW Colleges Online, I will abide by its rules and regulations.

I also understand that courses taken with UW Colleges Online will become part of my permanent university record and may affect my subsequent eligibility for admission to post-secondary institutions.

I authorize UW Colleges Online to provide information about my course registration, grades and attendance to my high school, school district administrator and school board.

 Student Applicant's signature/Date

 Parent's Signature/Date (required if student is under 18)

SECTION II - PROGRAM INFORMATION

TO BE COMPLETED BY STUDENT (with help from counselor)

Course(s) Intending to Take	Course No.	Semester	No. of Credits	UWC Course is Comparable to HS Course	No. of HS Credits	
				Yes	No	
_____	_____	_____	_____			
_____	_____	_____	_____			
_____	_____	_____	_____			
_____	_____	_____	_____			
_____	_____	_____	_____			

